



K&D DIAMONDS, INC.

MANUFACTURERS & IMPORTERS OF DIAMONDS
36 WEST 47TH STREET, SUITE 1006 ♦ NEW YORK, NY 10036 ♦
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WEBSITE: WWW.KDDIAMONDS.COM

Grievance Procedure

K&D Diamonds has established this grievance procedure to hear concerns about circumstances in its operations, statements, supply chain procedures or OECD supply chain involving diamonds and minerals from conflict-affected and high-risk areas.

Mr. David Dresdner is responsible for implementing and reviewing this procedure.

Concerns can be raised by interested parties via email or telephone to:

David Dresdner
Tel: 212-869-0811
Email: david@kddiamonds.com

On receiving a complaint, we will aim to:

- get an accurate report of the complaint;
- explain our complaints procedure;
- find out how the complainant would like it handled;
- decide who is the appropriate person internally to handle the complaint, or help redirect the complaint to another entity, such as the relevant supplier, or a relevant industry body;
- where the issue can be handled internally, seek further information where possible and appropriate;
- identify any actions we should take, or monitor the situation;
- advise the complainant of any decisions or outcomes; and
- keep records on complaints received, and the internal process followed, for at least five years.

Signed/endorsed:

Aaron Klein
President
November 7, 2024

K&D Diamonds ensures that the person / company filing this grievance shall do so without fear of blowback, retaliation, dismissal or harassment.
The grievance filed shall remain confidential.